

APPROVED

Order of the Ministry of Education and
Science of Ukraine

“18” 08 2020 № 1068

a.i. Minister _____ Serhiy Shkarlet

REGULATIONS

**OF THE STATE INSTITUTION
“KYIV NATIONAL UNIVERSITY OF CULTURE AND ARTS”
identification code 02214159
(new edition)**

AGREED

by the Staff Conference

Protocol № 01

dated “27” May, 2020

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1. GENERAL PROVISIONS

1.1. This Statute of the higher education institution is drawn up in accordance with the legislation of Ukraine. It is a document regulating the activities of the state institution “Kyiv National University of Culture and Arts” (hereinafter, the University). The University is a state-owned institution and falls under the jurisdiction of the Ministry of Education and Science of Ukraine.

1.1.1. The University’s activities are carried out according to the Constitution of Ukraine and the legislative acts of Ukraine governing legal relations in the spheres of education, science, culture, other regulatory and legal acts of Ukraine, and this Statute as well.

1.1.2. The full name of the University:

in Ukrainian: state institution “КИЇВСЬКИЙ НАЦІОНАЛЬНИЙ УНІВЕРСИТЕТ КУЛЬТУРИ І МИСТЕЦТВ”.

in English: government agency “KYIV NATIONAL UNIVERSITY OF CULTURE AND ARTS”.

1.1.3. Abbreviated name of the University:

in Ukrainian: КНУКиМ.

1.1.4. The University’s legal address: 36 Yevhen Konovalets Str., Kyiv, 01133.

Website: <http://knukim.edu.ua/>

1.1.5. Stages of the University’s development: The University was founded in accordance with Order No. 435 of the Minister of Culture of the Ukrainian SSR, dated 4 September 1968 “On the Organisation of the State Institute of Culture in Kyiv”. According to the Resolution No. 1253 of the Cabinet of Ministers of Ukraine, dated 11 November 1997 “On the Establishment of Kyiv State University of Culture and Arts”, Kyiv State University of Culture and Arts was established on the basis of Kyiv State Institute of Culture. In accordance with Decree of the President of Ukraine No. 99/99 of 1 February 1999 “On Granting the National Status to Kyiv State University of Culture and Arts”, the University was granted the national status. According to the Order of the Cabinet of Ministers of Ukraine No. 141-r of 19 February 2020 “On the Transfer of the Entire Property Complex of the State Institution ‘Kyiv National University of Culture and Arts’ to the jurisdiction of the Ministry of Education and Science”, the University was transferred from the jurisdiction of the Ministry of Culture, Youth and Sport of Ukraine to the Ministry of Education and Science of Ukraine.

1.2. The University is a multidisciplinary higher education institution with educational, scientific, innovative and methodological activities; it organises the educational process and provides individuals with higher and postgraduate education, taking into account aptitudes, interests and abilities of education seekers; it promotes the dissemination of scientific knowledge and carries out cultural and educational activities; it possesses well-developed infrastructure comprising training and production centres, research centres and other departments, engaged together in order to implement state policy in the fields of education, culture and science, and

to ensure the fulfilment of its mission and objectives as a higher education institution. The University is a non-profit organisation and is listed in the Register of Non-Profit Institutions and Organisations.

In its activities, the University is guided by the principles of autonomy and self-governance, as well as the separation of rights, powers and responsibilities between the Ministry of Education and Science of Ukraine, local education authorities, the University's management and its structural units; independence from political parties, public and religious organisations; freedom of speech and creativity; dissemination of knowledge and information; conduct of cultural and artistic research and appliance of its results; respect for intellectual property rights.

Activities of political parties and religious organisations within the University are prohibited. During the educational process, it is prohibited to involve academic, teaching and other staff, undergraduates, PhD and DSc of the University in political campaigns or religious events. The participation of academic and teaching staff, additional staff, undergraduates, PhD and DSc of the University in the activities of political parties and religious organisations outside the University or their refusal to participate in such activities shall not serve as a basis for any restriction of their rights.

Interference by state authorities in the University's educational, academic, administrative and other activities can take place only in cases provided for by law.

1.3. The main areas of the University's activities are the following:

- 1) providing conditions necessary for individuals in order to obtain higher education;
- 2) training, in accordance with the state commission and contractual obligations, specialists holding the relevant higher education qualifications: Associate Bachelor's, Bachelor's, Master's, Doctor of Philosophy and DSc;
- 3) delivering the educational process applying innovative technologies;
- 4) training and certification of academic and academic-teaching staff;
- 5) preparation for admission to higher education institutions;
- 6) scientific work;
- 7) specialisation, professional development, retraining of staff, and training for blue-collar professions;
- 8) educational and cultural, methodological, publishing, administrative and financial activities;
- 9) the development of external relations in the sphere of training specialists at various educational and qualification levels, scientific and academic staff, conducting scientific research, carrying out export and import operations;
- 10) professional development in core fields (specialisms);
- 11) provision of fee-paying services according to the Ukrainian legislation.

1.4. The main objectives of the University are the following:

- 1) to carry out educational and cultural activities ensuring that individuals gain higher education leading to the relevant degree in their chosen specialisms;

2) to carry out academic activities by conducting scientific research and fostering creativity of those involved in the educational process, training highly qualified academic staff and applying results obtained to the educational process;

3) to contribute to the social and economic development of the state through the development of the human capital;

4) to make input in the development of the individual through patriotic, legal and environmental education, as well as strengthening among participants in the educational process of moral values, social engagement, civic awareness and responsibility, healthy lifestyle, ability to think freely, skills to organise oneself in the modern world;

5) ensuring a harmonious integration of educational and artistic activities within the educational process;

6) creating necessary conditions for those involved in the educational process in order to realise their abilities and talents;

7) to preserve and enhance society's moral, cultural and scientific values and achievements;

8) disseminating knowledge amongst the population and raising citizens' educational and cultural standards;

9) establishing international links and carrying out international activities in the spheres of education, science, sport, arts and culture;

10) to analyse the demand for specific specialisms in the labour market and to facilitate the employment of graduates.

1.5. The University is a legal entity to which property is assigned on the basis of the right of economic management; it may, in its own name, acquire property rights and personal non-property rights, assume obligations, act as a claimant or defendant in court. The University has its own balance sheet, accounts with banking institutions and the Treasury, seals bearing the image of the State Emblem of Ukraine and the names of the Ministry of Education and Science of Ukraine and the University, stamps and letterheads bearing its name, its own symbols and insignia.

1.6. The University carries out its activities according to the Constitution of Ukraine, the laws of Ukraine "On Education", "On Higher Education", "On Scientific, Scientific and Technical Activity", other regulatory and legal acts of Ukraine, and these Regulations.

1.7. The University's structural units are established in accordance with the legislation of Ukraine and the University's main objectives. They operate according to separate regulations governing them. The powers of the heads of structural units are determined by the regulations on structural units, which are approved by the University's Academic Council.

The University's structural units comprise educational and research institutes, faculties, departments, educational and advisory centres, courses, units supporting the educational process and research activities, cultural and artistic agencies, and

administrative and support units responsible for the University's operational activities and for meeting social and welfare needs, etc.

1.7.1. The University comprises the following separate structural units:

SEPARATE SUBDIVISION "DNIPRO FACULTY OF KYIV NATIONAL UNIVERSITY OF CULTURE AND ARTS"; EGRPOU code: 26437332; registered address: 9 Mykhailo Hrushevsky Str., Dnipro, Dnipropetrovsk region, 49000;

SEPARATE SUBDIVISION "DONETSK FACULTY OF KYIV NATIONAL UNIVERSITY OF CULTURE AND ARTS"; EGRPOU code: 26384340; registered address: 8 Medytsynska Str., Zaporizhzhia, Zaporizhzhia region, 69096;

SEPARATE SUBDIVISION "MYKOLAIV BRANCH OF KYIV NATIONAL UNIVERSITY OF CULTURE AND ARTS"; EGRPOU code: 02214248; registered address: 17 Dekabristiv Str., Mykolaiv, Mykolaiv region, 54001;

SEPARATE SUBDIVISION "CRIMEAN FACULTY OF KYIV NATIONAL UNIVERSITY OF CULTURE AND ARTS"; EGRPOU code: 26072391; registered address: 6 Ivan Franko boul., Simferopol, the Autonomous Republic of Crimea, 95034;

SEPARATE SUBDIVISION "LVIV BRANCH OF KYIV NATIONAL UNIVERSITY OF CULTURE AND ARTS"; EGRPOU code: 26547954; registered address: 5 Kushevykh Str., Lviv, Lviv region, 79019;

SEPARATE SUBDIVISION "VINNYTSIA FACULTY OF KYIV NATIONAL UNIVERSITY OF CULTURE AND ARTS"; EGRPOU code: 26519231; registered address: 7 Streletska Str., Vinnytsia, Vinnytsia region, 21009;

SEPARATE SUBDIVISION "ZAPORIZHIA FACULTY OF KYIV NATIONAL UNIVERSITY OF CULTURE AND ARTS"; EGRPOU code: 26520273; registered address: 8 Medichna Str., Zaporizhzhia, Zaporizhzhia region, 69096;

SEPARATE SUBDIVISION "ODESA FACULTY OF KYIV NATIONAL UNIVERSITY OF CULTURE AND ARTS"; EGRPOU code: 34729690; registered address: 18 Aviatsiina Str., Odesa, Odesa region, 65017.

1.7.2. Separate structural units carry out their activities according to the legislation of Ukraine, this Statute and the relevant Regulations governing them. Direct management of the activities of the separate structural units is carried out by their directors (deans), who are appointed to their posts by the University's President for a term of five years under a contract following a competitive selection process. They are dismissed from their posts by decision of the President of the University on the grounds specified in the labour legislation and the contract.

1.7.3. A faculty is a structural unit of the University comprising at least three departments and/or laboratories, which all together provide education for at least 200 full-time students. A faculty is headed by a dean, whilst an educational and research institute is headed by a director.

The dean of a faculty (or the director of an educational and research institute) may delegate part of their powers to their deputies. The powers of the dean of a faculty (or the director of an educational and research institute) are set out in the

regulations governing the faculty (or educational and research institute), which are approved by the University's Academic Council.

Deans of faculties and directors of educational and research institutes issue orders concerning the activities of the relevant faculty (educational and research institute). Issued by the dean and the director, orders are binding on all staff of the faculty (educational and research institute) and may be revoked by the University's President. The President of the University revokes orders issued by the dean and the director which contravene Ukrainian legislation or the University's Regulations, or which are detrimental to the interests of the University.

With the consent of a majority of the full membership of the faculty (educational and research institute) Staff Conference, the President of the University appoints the dean of the faculty (director of the educational and research institute) for a term of up to five years and enters into a contract with him or her.

The dean of the faculty (director of the educational and research institute) may be dismissed from the office by the University's President upon the recommendation of the University's Academic Council or the Faculty (educational and research Institute) Conference on the grounds specified in labour legislation, the University's Statute and the terms of the contract. Offers to dismiss the dean of a faculty (director of an educational and research institute) shall be submitted for consideration by the faculty (educational and research institute) Staff Assembly by at least half of the members of the faculty (educational and research institute) Academic Council. A motion to dismiss the dean of the faculty (director of the educational and research institute) can be adopted by at least two-thirds of the votes of the members of the faculty (educational and research institute) Staff Conference.

The same person cannot hold the post of head of a faculty (educational and research institute) for more than 10 years.

1.7.4. A department is a basic University's organisational unit responsible for educational, methodological and research activities in a certain specific discipline or interdisciplinary group of disciplines, comprising at least five academic and teaching staff for whom the department is their primary place of employment, at least three of whom hold an academic degree or academic title.

The department is headed by the head of department, who may not hold this post for more than two terms and must hold an academic degree and/or academic title in line with the department's specialisation.

The head of department is elected on a competitive basis by secret ballot by the University's Academic Council for a term of five years, taking into account the proposals of the faculty and department staff. The University's President enters into a contract with the head of department.

The head of department may delegate some of their powers to their deputy.

1.7.5. The units responsible for the educational process at the University comprise the units defined by the University's organisational structure.

1.7.6. The University has a scientific library, headed by the library director.

1.7.7. The social and welfare needs of those involved in the educational process are met by:

- 1) the administrative and support services;

- 2) operational units;
- 3) hall of residence;
- 4) catering and retail department;
- 5) clubs, sections, cultural, recreational and sports facilities;
- 6) other departments.

1.7.8. The University comprises: DSc programmes, PhD programmes, preparatory courses, teaching and learning centres, specialised laboratories, production units, publishing houses, cultural and recreational facilities, research departments, accounts departments, legal departments and laboratories.

1.7.9. The University's research and production units, as well as other structural units participate in the process of teaching students and in supporting the University's educational activities.

1.7.10. The University has academic units, such as: courses, a pre-university preparation centre, a retraining centre and other units providing fee-paying educational services; in such a view, the University's full-time teaching staff may participate in the work of these units on a part-time basis.

1.7.11. The University has a right to establish: scientific, educational-scientific, research, scientific-production and cultural-artistic agencies; educational-scientific-production centres (sectors, divisions, complexes, etc.), research stations, design bureaux, educational and production complexes, experimental enterprises, a science park, technology parks, and other units that provide practical training for specialists in specific fields and conduct scientific research.

All these units report directly to the President of the University, who determines the focus of their core activities, the procedures for financial and administrative management, the management structure and the conditions for the use of material and technical resources, as well as the terms of remuneration and performance incentives; the President also appoints and dismisses their heads in accordance with the University's organisational structure.

1.7.12. The University may act as a founder (co-founder) of other legal entities which carry out their activities according to the University's cultural, artistic, educational and innovative priorities and which ensure the fulfilment of the University's statutory objectives. The University may establish educational, educational-scientific and educational-industrial complexes, a science park and join a consortium, still retaining its status as a legal entity with its financial autonomy.

2. POWERS OF THE MINISTRY OF EDUCATION AND SCIENCE OF UKRAINE

2.1. The Ministry of Education and Science of Ukraine exercises rights and duties of the body authorised by the Cabinet of Ministers of Ukraine in relation to the University, as a central executive authority in the spheres of education and science, under whose supervision and management the University acts.

2.2. The Ministry of Education and Science of Ukraine:

1) approves the University's Regulations, approves any new version upon the recommendation of the University's Staff Conference and monitors compliance with the University Regulations;

2) within one month, concludes a contract with the University's President, elected on a competitive basis in accordance with the procedure established by the Law of Ukraine "On Higher Education";

3) upon the recommendation of the University Staff Conference, terminates the contract with the University President before its expiry on the grounds specified by law, for breach of the University Charter or the terms of the contract;

4) exercises control over the University's financial and administrative activities;

5) approves the composition of the University's Supervisory Board;

6) exercises other powers according to the law.

2.3. The Ministry of Education and Science of Ukraine may delegate certain powers to the University's President.

3. SCOPE OF CIVIL LEGAL CAPACITY

3.1. The University's civil legal capacity arose upon its establishment and ceases on the date on which an entry regarding its dissolution is made in the Unified State Register of Legal Entities, Individual Entrepreneurs and Public Associations. The University's legal capacity comprises its rights and obligations.

3.2. The University has a right to:

1) develop and implement educational (scientific) programmes within the scope of its licensed specialism;

2) independently determine forms of study and organisational stages of the educational process;

3) select types of Bachelor's and Master's degree programmes provided for by the International Standard Classification of Education;

4) recruit teaching, research and research-teaching staff;

5) draw up and approve its own staffing structure according to the law;

6) make final decisions on the recognition, including the establishment of equivalence, of bachelor's, master's, PhD and DSc degrees, as well as the academic titles of associate professor and professor, obtained at foreign higher education institutions, when enrolling students and/or appointing academic or academic-teaching staff;

7) introduce a rating system for the educational, research and innovation achievements of those involved in the educational process;

8) provide additional educational and other services in accordance with the law;

9) independently elaborate and introduce specialisations, as well as determine their content and the syllabuses for academic disciplines;

10) award higher education degrees to candidates who, in accordance with the law, have successfully completed the assessment procedure following the completion of their studies at the relevant level of higher education;

11) make final decisions on the award of academic degrees by accredited specialised academic councils;

12) establish general secondary education institutions in consultation with local authorities;

13) establish, reorganise and close its own structural units;

14) carry out publishing activities, in particular to publish textbooks, teaching aids and academic works, as well as to elaborate its own printing facilities;

15) carry out joint activities with educational establishments, scientific institutions and other legal entities on the basis of relevant agreements;

16) establish its educational, scientific and educational-research-production units within enterprises, institutions and organisations;

17) participate in the work of international organisations;

18) introduce its own symbols and insignia;

19) establish its own forms of moral and material incentives for those individuals who are involved in the educational process;

20) submit offers to the authorities responsible for the management of higher education, regarding amendments to existing or the drafting of new regulatory and legal acts in the sphere of higher education, as well as participate in the drafting of such offers;

21) carry out financial, administrative and other activities according to the law;

22) manage its own revenue, in particular that derived from providing fee-paying services;

23) open current and deposit accounts with banks;

24) use a word 'national' in its name;

25) establish various types of innovative structures on its premises (science and technology parks, business incubators, small enterprises, etc.) by bringing together the interests of high-tech companies, science, education, culture, business and state, with the aim of implementing and rolling out innovative artistic projects;

26) exercise other rights that do not contravene the law.

3.3. The University is obliged to:

1) take measures, including through the introduction of appropriate state-of-the-art technologies, to prevent and detect academic plagiarism in the scientific work of research, research-teaching, teaching and other staff and students of higher education institutions, as well as hold them accountable through disciplinary proceedings;

2) have an internal quality assurance system for higher education, including an approved policy in order to ensure that participants in the educational process adhere to academic integrity (a code of academic integrity);

3) create necessary conditions for individuals with special educational needs to access higher education;

- 4) publish information on its official website, noticeboards and any other means regarding the exercise of its rights and the fulfilment of its obligations;
- 5) carry out educational activities based on student-centred training.

3.4. The University's rights and obligations are realised via the rights and obligations of those involved in the educational process.

3.5. In the educational process at the University, participants include academic, academic-teaching and teaching staff; students pursuing higher education and other individuals studying at the University; practising professionals involved in the educational process as part of educational and vocational programmes; other University's additional staff.

3.6. Pedagogical staff are individuals who, at their primary place of work at the University, carry out teaching, methodological and organisational activities. The main posts held by teaching staff at the University are the following: lecturer, laboratory head, methodologist. Positions within the teaching staff may be held by individuals holding a Master's degree in the relevant specialism.

3.7. Scientific and pedagogical staff are individuals who carry out teaching, methodological, research (scientific and technical) and organisational activities at their primary place of work at the University. The main posts held by research and teaching staff at the University are: President, Vice-President, Director of the Educational and Research Institute, Dean of the Faculty, Director of the Research Library, Head of the Department, Professor, Associate Professor, Senior Lecturer, Lecturer, Assistant, Research Assistant at the Research Library, Head of PhD studies and DSc programmes. Positions as academic and teaching staff may be held by individuals holding an academic degree or academic title, as well as by those holding a Master's degree (or a Specialist's degree).

3.8. Scientific workers are individuals who, at their main place of work and in accordance with their employment contract (agreement), professionally carry out research, scientific and technical, or scientific and organisational activities and possess the relevant qualifications, regardless of whether they hold an academic degree or academic title.

3.9. A full list of posts for research and teaching staff and teaching staff is established by the Cabinet of Ministers of Ukraine. The list of posts for research staff is determined in accordance with the Law of Ukraine "On Scientific and Scientific-Technical Activities".

3.10. The working hours of academic and teaching staff are 36 hours per week (reduced working hours). The working hours of an academic and teaching staff member include the time spent on teaching, methodological, research, organisational work and other work duties. The working hours of a research staff worker include

the time spent on scientific, research, advisory, expert and organisational work, as well as other work duties. The working hours of a teaching staff member include the time spent on teaching, methodological and organisational work, as well as other work duties.

Time standards for teaching, methodological, research and organisational work are determined by the University. The maximum teaching load for one full-time academic and teaching staff member shall not exceed 600 hours per academic year. The types of teaching work carried out by teaching and academic and teaching staff, in accordance with their posts, are established by the University in consultation with the elected bodies of the trade union's primary organisations.

3.11. The rights and duties of the University's teaching and academic-teaching staff are determined in accordance with the Ukrainian laws "On Education", "On Higher Education" and "On Scientific and Scientific-Technical Activity".

3.11.1. Pedagogical, scientific-pedagogical and scientific workers of the University have a right to the following:

- 1) to academic freedom, which is exercised in the interests of an individual, society and humanity in total;
- 2) to academic mobility for the purposes of carrying out their professional activities;
- 3) to the protection of their professional honour and dignity;
- 4) to participate in the governance of the University, including a right to elect and be elected to the University Staff Conference and the University Academic Council;
- 5) to choose certain teaching methods and resources that ensure a high quality of the educational process;
- 6) to the provision of appropriate working conditions, the enhancement of their professional competence, the organisation of leisure and welfare facilities, as established by legislation, the University's regulations, and the terms of individual employment contracts and the collective agreement;
- 7) to have free access to library and information resources, as well as to services of the University's academic, research, sports and cultural and educational departments;
- 8) to the protection of intellectual property rights;
- 9) to the professional development and training at least once every five years;
- 10) to be provided with accommodation, including staff accommodation, in accordance with the established procedure;
- 11) to receive preferential long-term loans for the construction (renovation) and purchase of housing according to the procedure laid down by law;
- 12) to participate in citizens' associations;
- 13) to social security and retirement provision in accordance with the procedure laid down by law. Teaching, academic and research staff also have other rights provided for by Ukrainian legislation.

3.11.2. Pedagogical, scientific-pedagogical and scientific workers of the University are obliged to:

- 1) ensure that they teach the academic disciplines of the relevant degree programme at high scientific, theoretical and methodological standards, as well as to carry out research (for research and teaching staff);
- 2) improve their professional competence, teaching skills and academic qualifications (for academic and teaching workers);
- 3) adhere to the standards of teaching ethics and morality, respect the dignity of students at the University, flourish in them love for Ukraine, educate them in the spirit of the Ukrainian patriotism and respect for the Constitution of Ukraine and the state symbols of Ukraine;
- 4) foster independence, initiative and creative abilities in University's students;
- 5) comply with the University's Statute, laws and other regulatory and legal acts.

3.12. Activities of teaching, academic and research staff and other University employees in the provision of fee-paying services using premises, equipment and material and technical resources belonging to the University shall be carried out in accordance with the regulations on the provision of fee-paying services by organisational units, as approved by the President of the University.

3.13. Heads of organisational units, teaching staff, academic and research staff, as well as junior specialists are appointed and dismissed by the University's President in accordance with Ukrainian legislation.

3.14. For the University's research and teaching staff, academic staff, teaching staff and other employees the following is guaranteed:

- 1) appropriate conditions are provided for work, professional development, living arrangements, leisure and healthcare (including for teaching staff with disabilities);
- 2) in the event of redundancy, compensation is paid according to the law.

3.15. The University ensures that teaching and academic-teaching staff undergo professional development, as well as undertake work placements at least once every five years.

3.16. The individuals who study at the University are the following ones:

- 1) students of higher education institutions;
- 2) other persons studying at the University.

3.16.1. Students at the University are entitled to:

- 1) choose their mode of study upon admission to the University;
- 2) safe and healthy conditions for study, work and daily life;
- 3) work outside studying hours;
- 4) additional paid leave in connection with their studies at their main place of work, reduced working hours and other benefits provided for by law for those combining work with study;

- 5) free access to the University's libraries, information resources, as well as educational, research and sports facilities;
- 6) free provision of educational information in accessible formats using technologies that take into account health-related functional limitations (for those with special educational needs);
- 7) access to the University's industrial, cultural, educational, domestic and recreational facilities;
- 8) provision of accommodation in a hall of residence and round-the-clock access to it for the duration of their studies, according to the procedure laid down by law;
- 9) participation in research, cultural and artistic events, conferences, symposia, exhibitions and competitions, as well as certain submission of their work for publication;
- 10) participation in educational, academic, research, sporting, artistic and social activities held in Ukraine and abroad, according to the procedure laid down by law;
- 11) participation in the discussion and resolution of issues relating to the improvement of the educational process, research work, the awarding of scholarships and organisation of leisure, accommodation and health and wellness activities;
- 12) making offers regarding the conditions and amount of tuition fees;
- 13) participation in public associations;
- 14) participation in the activities of the University's self-governing bodies, institutes, faculties, departments, the University's Academic Council and student self-governing bodies;
- 15) selecting academic modules within the limits set out in the relevant degree programme and curriculum, to the extent of at least 25 percent of the total number of ECTS credits prescribed for that level of higher education. Moreover, students pursuing a particular level of higher education are entitled to choose academic subjects offered for other levels of higher education, subject to the agreement of the head of the relevant faculty or department;
- 16) concurrent study on several educational programmes, as well as at several higher education institutions, provided that only one higher education qualification is obtained at each level at the expense of the state (local) budget;
- 17) academic mobility, including international mobility as well;
- 18) receipt of social assistance in cases provided for by law;
- 19) inclusion in the insurance record, in accordance with the Law of Ukraine "On Compulsory State Retirement Insurance", of periods of full-time study at higher education institutions, postgraduate programmes, doctoral programmes, internship programmes and residency programmes, provided that insurance contributions are paid voluntarily;
- 20) academic break or a break from studies whilst retaining certain student rights, as well as the right to resume studies in accordance with the procedure laid down by law;
- 21) participation in the development of an individual study plan;

22) moral and/or material recognition for academic achievement, research and community work, artistic and sporting achievements, etc.;

23) protection from all forms of exploitation and physical and psychological violence;

24) rights to undertake work placements free of charge at enterprises, institutions, establishments and organisations, as well as the right to receive remuneration for performing work duties in accordance with the law;

25) holiday breaks of at least eight calendar weeks during the academic year;

26) access to targeted, preferential state loans for higher education in accordance with the procedure established by the Cabinet of Ministers of Ukraine;

27) rights to appeal against the actions of the University's governing bodies and its officials, as well as teaching and academic staff;

28) special educational and rehabilitation support and unrestricted access to the University's infrastructure according to the medical and social criteria, where there are functional limitations due to health conditions.

Enrolled on full-time programmes at the University and funded by the state or local budgets, students are entitled to academic and social scholarships in accordance with the procedure laid down by law. Enrolled on full-time programmes at the University, students may receive other scholarships awarded by individuals or legal entities. Social scholarships are awarded to students of the University in accordance with the procedure established by the Cabinet of Ministers of Ukraine. Academic scholarships are awarded to students who achieve significant success in their studies and/or research according to the criteria established by the Cabinet of Ministers of Ukraine. The proportion of students eligible for academic scholarships is determined within the limits of the overall percentage of students eligible for academic scholarships, as set by the Cabinet of Ministers of Ukraine, and the scholarship fund.

Enrolled on full-time programmes at the University, students are entitled to reduced-fare travel on public transport in accordance with the procedure laid down by law. Students of the University are entitled to a student travel card, the format of which is approved by the Ministry of Education and Science of Ukraine.

3.16.2. Individuals studying at the University are obliged to:

- 1) comply with the requirements of the law, the University's Statute and its Internal Regulations;
- 2) comply with the requirements regarding occupational health and safety, safety at work, industrial hygiene and fire safety, as set out in the relevant rules and instructions;
- 3) fulfil the requirements of the educational (scientific) programme.

3.16.3. The grounds for expelling a student are:

- 1) completion of the relevant educational (scientific) programme;
- 2) voluntary withdrawal;
- 3) transfer to another educational institution;
- 4) failure to comply with the individual studying programme;

- 5) breach of the terms of the agreement (contract) concluded between the University and the student or the physical (legal) person paying for such studies;
- 6) other cases provided for by law.

3.16.4. A person who is expelled from the University before completing their studies under the relevant educational programme is entitled to be reinstated within the limits of the University's licensed intake.

3.16.5. The reinstatement of students who are expelled from the University or who take academic leaves, as well as the transfer of students, shall, as a rule, take place during the holidays. The procedure for the expulsion, suspension, reinstatement and transfer of students enrolled at the University, as well as the procedure for granting them academic leave, is determined by regulations approved by the Ministry of Education and Science of Ukraine.

4. UNIVERSITY MANAGEMENT. RIGHTS AND DUTIES OF THE UNIVERSITY'S PRESIDENT. PROCEDURES OF THE PRESIDENT'S ELECTIONS

4.1. The University is governed in accordance with the principles of:

- 1) autonomy and self-governance;
- 2) separation of rights, powers and responsibilities between the Ministry of Education and Science of Ukraine, local education authorities, University's management and its constituent units;
- 3) combination of collegial and unitary principles;
- 4) independence from political parties, public and religious organisations.

4.2. The University's rights, which define the scope of its certain autonomy, are enshrined in the Law of Ukraine "On Higher Education" and may not be restricted by other laws or regulations.

4.3. Direct management of the University's activities is carried out by its Head (the President of the University) whose rights, duties and responsibilities are determined by legislation and this Statute. In the absence of the University's President, the performance of his duties shall be entrusted to the First Vice-President or another official according to the allocation of functional responsibilities determined by the University President.

4.4. Within the limits of the powers vested in him, the University's President:

- 1) organises the University's activities;
- 2) decides on matters relating to the University's financial and administrative activities, as well as approves its structure and staff table;
- 3) issues orders and directives, gives instructions which are binding on all participants in the educational process and the University's organisational units;

- 4) is accountable to the Ministry of Education and Science of Ukraine for the results of the University's activities;
- 5) acts as an administrator of the University's assets and funds;
- 6) ensures compliance with a financial plan (budget), concludes contracts;
- 7) appoints and dismisses staff;
- 8) ensures health and safety at work and compliance with the law;
- 9) defines functional responsibilities of the University's staff;
- 10) determines a composition of the University's student body;
- 11) expels from the University and reinstates to study at the University students pursuing higher education, in consultation with student self-governing bodies and primary trade union organisations, in the case of students (if such a person is a trade union member), on the grounds established by the Law of Ukraine "On Higher Education";
- 12) ensures organising and monitoring of the implementation of study plans and syllabuses for academic disciplines;
- 13) monitors compliance with staffing and financial discipline by all departments;
- 14) monitors the quality of work carried out by teaching, academic-teaching, scientific and other staff;
- 15) ensures that conditions are created for the exercise of effective and transparent public oversight of the University's activities;
- 16) facilitates and creates conditions for the activities of the student self-governing body, trade union organisations of University staff and students and civil society organisations operating within the higher education institution;
- 17) promotes the development of a healthy lifestyle among students, strengthens the University's sports and recreational facilities, creates appropriate conditions for participation in mass sports;
- 18) together with the elected bodies of the primary trade union organisations of the University staff and students, submits the Internal Regulations and the collective agreement to the University Staff Conference for approval and signs them following approval.

The University's President is responsible for the implementation of educational, scientific, scientific-technical and innovative activities at the University, for the results of its financial and economic activities, as well as for the condition and safety of the institution's immovable and other property. Annually, the President of the University reports to the Ministry of Education and Science of Ukraine and to the University Staff Conference. The President of the University is obliged to publish an annual report on his or her activities on the University's official website. In accordance with the Statute, the University's President may delegate part of his or her powers to his or her deputies and the heads of structural units.

4.5. Elections, appointments and dismissals of the University's President shall be carried out in accordance with Article 42 of the Law of Ukraine "On Higher Education".

4.5.1. A candidate for the post of the University's President must be a citizen of Ukraine, be fluent in the official language, hold an academic title and a degree

and have at least ten years' experience in the scientific and teaching work. The same person may not hold the post of the University's President for more than two terms, subject to the provisions of the Law of Ukraine "On Higher Education".

Elections for the President of the University shall be conducted in accordance with the following principles:

- 1) openness;
- 2) transparency;
- 3) secret and free expression of will;
- 4) voluntary participation in the elections;
- 5) democracy;
- 6) ensuring equal rights for election participants.

A person may not be elected or appointed (including on the acting basis) to the post of the University's President if he:

- 1) is declared legally incapacitated by a court or whose legal capacity is restricted;
- 2) has a criminal conviction, unless such a conviction is expunged or removed in accordance with the procedure laid down by law;
- 3) is deprived of the right to hold relevant posts pursuant to a court judgement;
- 4) is found guilty by a court of committing a corruption offence within one year of the relevant court decision coming into legal force;
- 5) is a subject to an administrative penalty for a corruption offence within one year of the relevant court decision coming into legal force;
- 6) falls within the scope of Part 3 of Article 1 of the Law of Ukraine "On the Purification of Public Administration".

The procedure for electing the President of the University consists of the following stages:

- 1) announcement of the competition and acceptance of applications from candidates for the post of University's President;
- 2) preparation for the elections;
- 3) conducting the elections.

The Ministry of Education and Science of Ukraine shall announce a certain competition to fill the post of University's President no later than two months before the expiry of the contract of the person currently holding that post. In the event of the early termination of the term of office of the University's President, the competition shall be announced within one week of the vacancy arising.

Within two months of the announcement of the competition for the post of University's President, the Ministry of Education and Science of Ukraine shall accept nominations for candidates for the post of university rector and, within 10 days of the deadline for submitting such nominations, shall submit the names of candidates who meet the requirements of the Law of Ukraine "On Higher Education" to the university for a vote.

The following are entitled to vote in the election of the University's President:

- 1) every academic, academic-teaching and teaching member of the permanent University's staff;

- 2) representatives from among other permanent staff, elected by the relevant staff members through direct secret ballot;
- 3) elected student representatives, chosen by students through direct, secret ballot.

At the same time, the total number (full complement) of the academic, academic-teaching and teaching staff at the University must constitute at least 75 % of the total number of persons eligible to vote; the number of elected representatives from among other University staff shall be up to 10 %, and the number of elected representatives from among students shall be at least 15 % of those eligible to vote.

The specific features of the electoral system are set out in the Law of Ukraine “On Higher Education”, the Methodological Recommendations on the Specifics of the Electoral System and the Procedure for Electing the Head of a Higher Education Institution, approved by Resolution No. 726 of the Cabinet of Ministers of Ukraine dated 5 December 2014 (as amended), and the Regulations on the Elections of the President of Kyiv National University of Culture and Arts.

The elections are deemed to have taken place if more than 50 % of the total number of persons entitled to vote have taken part, each of whom has one vote and votes in person. The Ministry of Education and Science of Ukraine shall enter into a five-year contract with the person (candidate) who has received more than 50 % of the votes cast by those eligible to vote, no later than one month from the date of their election.

Upon retirement from the post of university president, a person who has held that post for at least 10 consecutive years may be appointed as an Adviser to the University’s President on the voluntary basis or at the University’s own expense.

4.5.2. The University’s President of the may be dismissed from office by the Ministry of Education and Science of Ukraine, or following a decision to remove him or her by the University Staff Conference on the grounds specified in labour legislation, for breach of this Statute and the terms of the contract. An offer to dismiss the University’s President may be submitted for consideration by the University Staff Conference. A decision to dismiss the University’s President shall be taken by a majority vote of the University Staff Conference.

4.6. The University Academic Council is a collegial governing body of the University, appointed for a term of five years; its composition is approved by order of the Rector of the University within five working days of the expiry of the term of office of the previous Academic Council.

4.6.1. The University’s Academic Council:

- 1) determines a strategy and long-term directions for the development of the University’s educational, scientific and innovation activities;
- 2) drafts and submits to the University Staff Conference a draft of the University’s Statute, as well as decisions on amendments and additions thereto;
- 3) approves the University’s financial plan and annual financial report as well;
- 4) defines a system and approves procedures for the internal quality assurance of higher education;

5) decides on the placement of the University's own revenues with the regional offices of the central executive authority responsible for treasury services relating to budget funds or with banking institutions;

6) upon the recommendation of the the University's President, takes decisions on the establishment, reorganisation and dissolution of the University's organisational units;

7) approves educational programmes and curricula for each level of higher education and specialisation;

8) takes decisions on matters relating to the organisation of the educational process and determines the duration of study at the relevant levels;

9) approves a format and procedure for issuing higher education documents, including joint and dual degrees;

10) determines main areas of scientific research and innovation;

11) assesses academic and teaching activities of the University's constituent units;

12) confers academic titles of Professor and Associate Professor according to the procedure laid down by law;

13) takes final decisions on the recognition of foreign higher education qualifications, academic degrees and academic titles when recruiting teaching, academic, academic-and-teaching and other staff, as well as when admitting applicants for study;

14) takes final decisions on the recognition of higher education qualifications issued by institutions of higher religious education, whose statutes (regulations) are registered in accordance with the procedure laid down by law, when enrolling applicants for studying;

15) has a right to submit a proposal for the dismissal of the University's President on the grounds provided for by law, the University Statute and the contract, which is considered by the University Staff Conference;

16) considers other certain matters relating to the University's activities according to the Regulations on the University's Academic Council.

Decisions of the University's Academic Council come into force by virtue of decisions of the University's President and are binding on academic, academic and teaching, teaching staff, employees and students.

4.6.2. The agenda for meetings of the Academic Council is drawn up on the proposal of the University's President, as well as on the offers of its members, provided that a majority of the Council members present have voted in favour. Decisions of the University's Academic Council are adopted in the presence of at least two-thirds of its total membership by a simple majority of votes.

4.7. A Supervisory Board of the University is grounded to oversee the management of the University's assets and ensure compliance with the objectives for which it was founded. The Supervisory Board of the University (hereinafter, the Supervisory Board) is established by a decision of the Ministry of Education and Science of Ukraine.

The Supervisory Board facilitates the resolution of long-term development objectives, the mobilisation of financial resources to support the University's

activities in its key areas of development and the monitoring of their use, as well as effective interaction between the University and state bodies and local government bodies, scientific communities, socio-political organisations and business entities in the interests of developing and improving the quality of educational activities and the University's competitiveness, exercises public oversight of its activities.

4.7.1. Members of the Supervisory Board have a right to:

- 1) take part in the work of the University's Staff Conference in an advisory capacity;
- 2) take part in determining the University's development strategy, as well as monitor its implementation;
- 3) facilitate the attraction of additional sources of funding;
- 4) analyse and evaluate the activities of the University and its President;
- 5) monitor the implementation of the University's estimates and/or budget, as well as make appropriate recommendations and proposals, which the University's President is obliged to consider;
- 6) submit offers to the Ministry of Education and Science of Ukraine regarding the promotion or dismissal of the University's President on the grounds specified by law;
- 7) exercise other rights as set out in the University's Statute.

4.7.2. The Supervisory Board is entitled to submit offers to the University Staff Conference and/or to the Ministry of Education and Science of Ukraine regarding the dismissal of the Rector of the University on the grounds provided for by law, the University's Statute and the contract. The Supervisory Board may not include students or staff of the University. The term of office of the Supervisory Board is five years.

The Supervisory Board operates via meetings, which are held as and when necessary, but at least once a year. Each meeting of the Supervisory Board is chaired by its Chairperson, and in the Chairperson's absence, by another member of the Board designated by the Board itself. A quorum for a meeting of the Supervisory Board is two-thirds of its total membership. Decisions of the Supervisory Board are taken by a simple majority of the votes of the members present at the meeting. In the event of a tie, the Chairperson has a casting vote. Decisions of the Supervisory Board are recorded in minutes. They are signed by the person chairing the meeting. The University is responsible for providing organisational and logistical support for the activities of the Supervisory Board.

4.8. Working bodies (the President's Office, directorates, the Deans' offices, the Admissions Committee, etc.) are established to address day-to-day matters relating to the University's operations. With a view to developing strategies and guidelines for the University's educational and/or research activities, the University's President is authorised to establish advisory (consultative) bodies on a voluntary basis (such as an employers' council, an investors' council, a business council, a students' council, a research council, etc.). Regulations governing working and advisory bodies are approved by the University's Academic Council in accordance with its Statutes.

4.9. The Admissions Committee is a working management body. Its task is to select the intake of applicants to the University. Admission to the University for higher education is carried out on a competitive basis in accordance with current legislation. Citizens have a right to receive higher education free of charge at state and municipal educational institutions on a competitive basis.

4.10. Direct supervision of the University's academic, scientific and methodological, research, international, educational and administrative and financial activities is carried out by the Vice-Presidents and Heads of structural units in accordance with their functional responsibilities, as approved by the University's President.

5. PUBLIC SELF-GOVERNMENT BODIES

5.1. The highest collegial body of public self-governance at the University is the University Staff Conference, which includes elected representatives from among the students. The organisation and conduct of the University Staff Conference are carried out by the University President's Office and the trade union committee, acting as the representative of the University's staff.

Delegates to the University Staff Conference are elected at meetings of the staff of the University's departments by open or secret ballot according to the quotas established by a joint meeting of the President's Office and the University staff trade union committee. All categories of participants in the University's educational process must be represented at the University Staff Conference. At the same time, at least 75 % of the delegates to the University Staff Conference must be full-time academic, academic-teaching and teaching staff of the University, who are elected at meetings of the academic and teaching staff of the faculties (educational and research institutes) in accordance with the rules of representation; at least 15 % shall be elected student representatives, chosen by students through direct secret ballot; at least 10 % of the total membership of the Conference shall be other categories of University staff, who are elected on an alternative basis at meetings of the staff groups representing these categories in accordance with the rules of representation.

The University Staff Conference shall be convened at least once a year. A resolution of the University Staff Conference shall come into force if at least two-thirds of the delegates took part in the Conference and it was adopted by a simple majority of votes in an open or secret ballot. In the event of a tie, the chairperson shall have the casting vote.

5.2. The University Staff Conference:

- 1) on the recommendation of the University's Academic Council, approves its Statutes or amendments (additions) thereto;
- 2) annually hears the report of the University's President and assesses his performance;

- 3) elects a labour disputes commission in accordance with work legislation;
- 4) upon a substantiated offer from the University's Supervisory or Academic Council, considers questions of the early termination of the University President's term of office;
- 5) approves the University's internal regulations and collective agreements;
- 6) considers other matters relating to the University's activities.

5.3. The University's collective agreement is concluded as a bilateral commitment between the University's administration and the staff, on behalf of whom the chair of the trade union committee acts.

5.4. The body of self-governance for a faculty (academic and research institute) within the University is the Faculty (Academic and Research Institute) Staff Conference. It includes elected representatives from among the students enrolled at the faculty (academic and research institute). The Faculty (Educational and Research Institute) Staff Conference must include representatives of all categories of staff at the faculty (educational and research institute) and elected representatives from among the students enrolled at the faculty (educational and research institute). At the same time, at least 75 % of the total number of members of the elected body must be academic and teaching staff of the faculty (educational and research institute) and at least 15 % must be elected representatives from among the students of the faculty (educational and research institute), who are elected by the students through direct secret ballot.

5.5. The Faculty (Institute) Staff Conference:

- 1) assesses performance of the Dean of the Faculty (Director of the Institute);
- 2) approves an annual report on the activities of the Faculty (Institute);
- 3) submits offers to the President of the University regarding the dismissal of the Dean of the Faculty (Director of the Institute);
- 4) elects representatives to the Academic Council of the faculty (institute);
- 5) nominates candidates for delegates to the University Staff Conference;
- 6) nominates candidates for membership of the Faculty (Institute) Academic Council.

5.6. Student self-government operates at the University and its constituent units. It forms an integral part of the public self-government of the relevant educational institutions. Student self-government is a right, as well as an opportunity, for students to resolve issues relating to their studies and daily life, to protect their rights and interests, and to participate in the management of the University.

Student self-governance brings together all students of the University. All education seekers studying at the University have equal rights and may elect and be elected to working, consultative, elected and other bodies of student self-governance. Student self-governance ensures the protection of students' rights and interests and their participation in the management of the University. Student self-

governance is exercised by students directly and through student self-governance bodies, which are elected by students through direct secret ballot.

5.6.1. In all their activities, the bodies of student self-governance are guided by the legislation of Ukraine, this Statute on Student Self-Governance at the University. The bodies of student self-governance operate on the principles of:

- 1) voluntary participation, collegiality and transparency;
- 2) electability and accountability of student self-governing bodies;
- 3) equality of students' rights to participate in student self-government;
- 4) independence from any kind of the influence of political parties and religious organisations.

Student self-governance is exercised at the level of the student group, institute (faculty), hall of residence and the University. The head of student self-governance and their deputies can hold office for no more than two terms.

5.6.2. Bodies of student self-governance:

- 1) participate in the University's management;
- 2) take part in discussing and resolving issues relating to the improvement of the educational process, scientific work, awarding of scholarships, organisation of leisure activities, health and fitness, accommodation and catering;
- 3) organise organisational, educational, scientific, sports, health-promoting and other events;
- 4) take part in activities (processes) aimed at ensuring the quality of higher education;
- 5) defend rights and interests of students studying at the University;
- 6) appoint their representatives to working, advisory and consultative bodies;
- 7) adopt regulations governing their organisation and activities;
- 8) take part in resolving issues relating to ensuring appropriate living conditions for students in halls of residence, as well as organisation of student catering;
- 9) manage funds and other assets held on the balance sheet and in the bank accounts of student self-governing bodies;
- 10) make offers regarding the content of curricula and study programmes;
- 11) put forward offers for the development of the University's facilities, including matters relating to students' welfare and leisure;
- 12) have a right to organise protests;
- 13) perform other functions as provided for by legislation and the University's Regulations on Student Self-Governance.

5.6.3. In consultation with the University's student self-government body, decisions are taken on:

- 1) expulsion of students from the University and their reinstatement;
- 2) transfer of students studying at the University under the state-funded scheme to contract-based study funded by individuals or legal entities;
- 3) transfer of students studying at the University at the expense of individuals (or legal entities) to state-funded study;

4) appointment of deputy deans of faculties, directors of academic and research institutes, and the University's President;

5) the admission of students to the University's halls of residence and their eviction from them;

6) approval of the University's internal regulations insofar as they relate to students;

7) operation of student villages and halls of residence for education seekers studying at the University.

5.6.4. The highest body of student self-government at the University is the Students' Conference, which:

1) adopts regulations on the student self-government at the University, determines the structure, powers and procedure for holding direct secret elections to the representative and executive bodies of the student self-government;

2) listens to reports from the representative, executive and supervisory and audit bodies of the student self-government and accordingly assesses them;

3) approves a procedure for the use of the property and funds of the student self-government bodies, and for the support of student initiatives on a competitive ground;

4) approves an annual expenditure estimate (budget) of the student self-government bodies, makes amendments and additions to it, and hears a report on its implementation;

5) elects a control and audit committee from among the students to carry out ongoing monitoring of the use of property and the implementation of the budget of the student self-governing bodies.

5.6.5. The University administration shall not interfere in the activities of the student self-governing bodies.

5.6.6. The University's President shall ensure appropriate conditions for the activities of the student self-government bodies (providing premises, furniture, office equipment, telephone connections, constant internet access, as well as allocating space for the installation of information boards, etc.), as set out in a relevant agreement.

5.6.7. The financial basis for student self-government consists of:

1) funds determined by the Academic Council of the higher education institution, amounting to no less than 0.5 % of the University's own revenue derived from its core activities;

2) membership fees paid by students, the amount of which is set by the highest body of student self-government at the higher education institution. The monthly membership fee per person can not exceed 1 % of the minimum subsistence level established by law.

5.6.8. The funds of the student self-governing bodies shall be allocated to the fulfilment of their tasks and the exercise of their powers in accordance with the budgets approved by them. The student self-governing bodies shall publicly report on the use of funds and the implementation of budgets at least once a year.

6. ORGANISATION OF THE EDUCATIONAL PROCESS

6.1. At the University, the educational process is an intellectual and creative activity in the field of higher education and science, carried out at the University through a system of academic, methodological and pedagogical measures. It is aimed at the transfer, acquisition, enhancement and application of knowledge, skills and other competences by students, as well as at the formation of a harmoniously developed personality.

6.2. The educational process at the University is governed by the Constitution of Ukraine, the Ukrainian laws “On Higher Education” and “On Education”, state and sectoral educational standards, standards for educational activities, and other regulatory and legal acts of Ukraine concerning education.

6.3. At the University, the language of the educational process is an official language. The use of languages at the University is governed by the Ukrainian laws “On Ensuring the Functioning of the Ukrainian Language as an Official Language” and “On Education”. The University has a right to decide to teach one, several or all subjects, to set individual assignments and to conduct assessments in English, provided that all students studying the relevant subjects are proficient in the English language. In the event of a written request from one or more students, the University shall provide a translation into the state language.

7. SCIENTIFIC, CULTURAL AND ARTISTIC ACTIVITIES AT THE UNIVERSITY

7.1. Academic and cultural and artistic activities at the University are an integral part of its educational activities. They are carried out in accordance with the Ukrainian laws “On Education”, “On Higher Education” and “On Culture”.

7.2. The aim of the University’s scientific activities is to acquire new scientific knowledge through research and development in the spheres of vocational education and educational sciences, and to apply this knowledge to the creation and implementation of new competitive technologies, types of equipment, materials, etc., with a view to ensuring the innovative development of society, training specialists in the fields of design, choreography, musical art, audiovisual art and performing art; fostering professional competences in the fields of culture and the arts among participants in the educational process.

7.3. Academic and cultural-artistic work at the University is carried out by the academic and academic-teaching staff, other University staff, students enrolled at the University, and specialists from other organisations.

7.4. At the University, scientific and artistic activities are ensured through:

- 1) organic unity of educational content and scientific programmes;
- 2) development of higher education standards, textbooks and teaching aids, taking into account scientific advances; publishing and information resource activities;
- 3) development of various forms of scientific and creative collaboration (including international collaboration) with institutions and organisations outside the higher education system, in order to address complex scientific and creative challenges and to implement the results of scientific research and development, as well as creative achievements;
- 4) encouragement of students to participate in the dual education programme offered by the University;
- 5) planning and organising scientific research and creative work to be carried out by academic and teaching staff within their certain working hours;
- 6) involvement of leading scientists and researchers, as well as staff from higher education institutions and other scientific and creative institutions and organisations, in the educational process;
- 7) organising scientific, scientific-practical and scientific-methodological seminars, conferences, academic competitions, contests, as well as research projects, coursework, dissertations, Master's theses and other activities by participants in the educational process.

7.5. Funding for the University's scientific, scientific and technical, and cultural and artistic activities is provided from:

- 1) funds from the state budget allocated for fundamental and exploratory studies, as well as for work carried out within the framework of priority areas for the development of science and technology;
- 2) funds received by the University for carrying out research and cultural and artistic activities under contracts;
- 3) the University's own funds, loans and other sources specified by Ukrainian legislation.

8. INTERNATIONAL COOPERATION. FOREIGN ECONOMIC ACTIVITIES

8.1. The University is entitled to engage in international cooperation. Its organisation is a responsibility of the International Relations Department; to conclude cooperation agreements; to prepare foreign applicants for admission to higher education institutions in Ukraine; to establish direct links with higher education institutions in foreign countries, international organisations, foundations and the like according to the Ukrainian legislation.

8.2. The main areas of international cooperation are:

- 1) participation in bilateral and multilateral intergovernmental exchange programmes for students, teaching staff, academic and research staff;

- 2) conducting joint research;
- 3) organising international conferences, symposia, congresses and other events;
- 4) participation in international educational and research programmes;
- 5) joint publishing activities;
- 6) provision of services related to higher and postgraduate education to foreign nationals in Ukraine;
- 7) preparation of foreign applicants for admission to higher education institutions in Ukraine;
- 8) sending academic and academic-teaching staff abroad for teaching and research work in accordance with Ukraine's international agreements, as well as direct agreements between the University and foreign partners.

8.3. The University's foreign economic activities are carried out according to the Ukrainian legislation through the conclusion of agreements with foreign legal entities and individuals.

8.4. The main types of the University's foreign economic activities are:

- 1) organising professional training and work placements for students of higher education institutions;
- 2) establishment of joint ventures, centres, laboratories, technology parks, etc., with foreign partners;
- 3) carrying out other types of foreign economic activity provided for by Ukrainian legislation.

8.5. Foreign exchange and material proceeds from the University's foreign economic activities are used to ensure the fulfilment of its statutory objectives according to the Ukrainian legislation.

9. UNIVERSITY'S ASSETS AND RESOURCES

9.1. The University's material and technical base comprises buildings, structures, land, utilities, equipment, vehicles, staff accommodation and other tangible assets. According to the law and for the purpose of ensuring its statutory activities, the Ministry of Education and Science of Ukraine assigns buildings, structures, property complexes and utilities to the University on the basis of the right of economic management. Land use and the exercise of the rights of the owner of land plots, including the acquisition of the relevant land rights, are carried out by the University in accordance with the Land Code of Ukraine.

9.2. Property is assigned to the University under the right of economic management and cannot be used as security; nor is it subject to seizure, alienation, privatisation or misuse, transfer of ownership to legal entities without the consent of

the Ministry of Education and Science of Ukraine and the University's Staff Council, except in cases provided for by law.

The University's own revenue, derived from fees for services provided as part of its educational, scientific and work-study activities, charitable contributions and grants according to the decision adopted by the University's Academic Council, shall be credited to special registration accounts opened with the regional branch of the central executive authority responsible for treasury services relating to budgetary funds, to current and/or deposit accounts held with state-owned banks.

As well as interest received from placing the University's funds in deposit accounts at state-owned banks, the aforementioned income, shall be included in the University's financial plan (budget) of the University and may be used for the acquisition and operation of property, capital construction and repair of premises, improvement of material and technical, teaching and laboratory, teaching and methodological support for the educational process, etc., within the framework of the University's statutory activities.

The letting by state and municipal higher education institutions of property assigned to them under the right of economic management is carried out without the right to repurchase such property according to the law.

9.3. The University is funded from the general and special funds of the state budget and other sources not prohibited by law, according to the principles of targeted and effective use of funds, as well as openness and transparency in decision-making.

9.4. Additional sources of funding include:

- 1) funds received for the education, training, professional development and retraining of staff according to concluded contracts;
- 2) fees for the provision of supplementary educational services and other fee-based services;
- 3) funds received for research and other work (services) carried out by the University on behalf of enterprises, institutions, organisations and individuals;
- 4) income from economic activities and the letting of premises, structures and equipment;
- 5) grants from local executive authorities and local self-government bodies;
- 6) foreign currency receipts;
- 7) voluntary monetary contributions and material assets received from enterprises, institutions, organisations and private individuals;
- 8) other receipts received according to the legislation of Ukraine.

9.5. The University is funded from general and special funds of the state budget. At the University, the following funds are established:

- 1) a general fund for the training of specialists under the state order and for carrying out scientific work;

2) a special fund, which is formed from additional sources of funding, namely: funds received for the training, retraining and professional development of specialists, and the provision of additional educational services in accordance with contracts concluded with legal entities and individuals; income from the letting of premises and equipment; grants and charitable contributions from legal entities and individuals, including those from other countries; proceeds from the fulfilment of contractual obligations under agreements with certain enterprises, institutions, organisations and individuals; other income in accordance with Ukrainian legislation.

9.6. Funds received by the University as fees for education, training, retraining, professional development of its staff, as well as for the provision of additional educational services may not be appropriated as revenue for the state or local budgets. These funds are at the University's disposal and are allocated to the University's statutory activities.

9.7. It is prohibited to distribute the income received, or any part thereof, amongst the founders (participants), University staff (except for the payment of their wages and the accrual of the unified social contribution), members of the governing bodies and other persons associated with them. The University's income can be spent exclusively on covering the University's operating costs, fulfilling its statutory tasks and achieving its objectives, as well as on the remuneration of the University's permanent staff.

9.8. Funds should be received from other sources, the University's budget allocations shall not be reduced. Funds from the general and special funds are not subject to withdrawal and shall be used exclusively for their intended purposes.

9.9. Remuneration at the University is paid in accordance with the labour legislation of Ukraine, the Ukrainian laws "On Education", "On Higher Education" and "On Remuneration" according to the salary scales and pay rates established by the Cabinet of Ministers of Ukraine, as well as the terms of the collective agreement.

9.10. The forms and systems of remuneration, the conditions and criteria for awarding bonuses to University staff, the procedure and amounts for establishing allowances for outstanding achievements at work, for the period of carrying out particularly important tasks or for the complexity and intensity of work, as well as the procedure for establishing additional payments to employees holding concurrent posts, for extending service areas and for performing the duties of temporarily absent employees, are carried out according to the law. The remuneration and incentives for the University's President are provided in accordance with the law and the contract concluded with the Ministry of Education and Science of Ukraine.

10. PROCEDURES FOR REPORTING AND MONITORING FINANCIAL AND ADMINISTRATIVE ACTIVITIES

10.1. According to the Budget Code of Ukraine, the Law of Ukraine “On Accounting and Financial Reporting in Ukraine”, and other regulatory and legal acts, shall prepare approved forms of monthly, quarterly and annual reports and submit them to the Ministry of Education and Science of Ukraine, the bodies of the State Treasury Service of Ukraine, the bodies of the State Fiscal Service of Ukraine, the State Statistics Service of Ukraine, the Pension Fund of Ukraine and the Social Insurance Fund of Ukraine.

10.2. Independently, the University carries out operational, accounting and financial record-keeping for its activities, maintains statistical records in accordance with established standards, and submits them in the prescribed manner to the bodies authorised by Ukrainian legislation to exercise control over the relevant areas of activities.

10.3. The President of the University and the University’s Chief Accountant are personally responsible for the accuracy of the accounting, financial and statistical reports.

10.4. Audits of the University’s activities are carried out according to the Ukrainian legislation.

11. POLICY OF EDUCATIONAL ACTIVITIES

11.1. The University’s educational activities are based on the conceptual principles of the National Doctrine for the Development of Education, the Law of Ukraine “On Education”, the Law of Ukraine “On Higher Education”, the State National Programme “Education” (“Ukraine of the 21st Century”).

11.2. The objectives of educational activities are:

- 1) to nurture the intellectual potential of the state;
- 2) to provide social and productive sectors with qualified specialists;
- 3) to form moral principles and standards of personal conduct.

11.3. Educational activities ground on the principles of:

- 1) humanism, democracy and prioritisation of national and universal spiritual values;
- 2) multidisciplinary;
- 3) aligning education with the needs of the individual, society and the state;
- 4) quality of educational services (quality of educational content, quality of educational outcomes, quality of teaching methods);
- 5) phased approach to training specialists;

- 6) student-centred learning;
- 7) development of a democratic education system;
- 8) meeting the educational needs of higher education applicants in accordance with their interests, abilities and the needs of society and the state;
- 9) use of state standards for higher education at each level of higher education within each specialism as a mandatory minimum for educational content and teaching content;
- 10) alignment of the level of education and the educational-professional or educational-scientific programmes for training specialists with the requirements of the social division of labour;
- 11) proactive and innovative development of education;
- 12) flexibility of specialist training to meet the demands of the labour market;
- 13) person-centred approach to education;
- 14) integration into the European and global educational spaces;
- 15) fostering of national and universal values;
- 16) systematic analysis of all factors affecting the quality of educational activities, monitoring and timely prevention of crises at the level of academic groups, study programmes, departments, faculties and educational institutions;
- 17) monitoring the quality of education, ensuring its transparency, promoting the development of public oversight.

11.4. The aim and priority spheres of the University's educational activities are as follows:

- 1) to create conditions for the personal development and creative self-fulfilment of students at the University;
- 2) to nurture young people capable of working and studying effectively throughout their lives, of preserving and enhancing the values of national culture and civil society, as well as developing and strengthening a sovereign, independent, democratic, social and law-based state as an integral part of the European and global community.

11.5. The University's educational philosophy is provided for:

- 1) fundamental general cultural and practical training for specialists;
- 2) improving the organisation of the educational process via the introduction of active teaching methods and the latest educational technologies, in particular a modular-based grading system for teaching and assessing students' knowledge, introduction of interactive teaching methods, visual support for the educational process, and the development of information and computer technologies in educational and artistic activities; creation of an electronic library; extensive use of the resources of the Internet; application of a comprehensive system for assessing students' knowledge, etc.;
- 3) strengthening the University's material, technical, teaching and methodological infrastructure;
- 4) training a new generation of academic and teaching staff, as well as improving their teaching skills, methodological and scientific work;

5) creating conditions in order to enhance the effective use of the University's scientific potential, ensuring its broad participation in global scientific and educational life, organising the implementation of research projects funded by grants from foreign foundations and international institutions, as well as conducting research commissioned by legal entities and individuals;

6) developing an effective graduate employment system, establishing a database of potential employment opportunities in line with the requirements of central and local government bodies and business organisations, as well as forecasting future demand for relevant specialists;

7) fostering a modern worldview among young people, developing their creative and intellectual abilities, as well as their skills in independent scientific inquiry, self-education and personal fulfilment;

8) organising students' physical education according to legal requirements, in particular through enrolment in academic and physical education and health groups, and the assessment of students' physical fitness;

9) enabling the younger generation to gain social experience, inheritance of the spiritual values of the Ukrainian people, achievement of a high standard of inter-ethnic relations, and the fostering among young people (regardless of their ethnic origin) of the personal qualities of citizens of the Ukrainian state, a developed spirituality, physical excellence, as well as a culture encompassing moral, artistic and aesthetic, legal, labour and environmental values.

11.6. The University pays special attention to the quality of education, the compliance of the University's educational programmes with higher education standards, the person-centred nature of the educational process and its digitalisation, and student-centred learning with the aim of training highly qualified specialists adapted to the modern work market.

11.7. Positive tendencies in the implementation of educational activities include:

1) development of educational content and teaching content based on a subject-activity approach, in accordance with the principles of purposefulness, predictability and diagnostic assessment;

2) enriching the University component of state standards for higher education, taking into account traditions of the University's academic schools, the needs of the sector and requirements of higher education applicants;

3) updating the content of education and the organisation of the educational process according to the democratic values, modern scientific and technical achievements;

4) developing and implementing effective educational technologies, in particular computer-based ones;

5) analysing demands for specific specialisms in the work market, launching new programmes in these areas, and facilitating graduate employment;

6) expanding sources of extra-budgetary funding to address issues relating to the organisation and delivery of practical training for students.

11.8. Aimed at delivering the educational content in accordance with the established levels of higher education, the system of organisational and pedagogical measures is implemented at the University on the basis of Ukrainian legislation, regulatory documents of the Ministry of Education and Science of Ukraine, and the Regulations on the Organisation of the Educational Process at the University.

11.9. The educational process at the University grounds on the development of a well-rounded, highly educated, socially active and nationally conscious future professional, capable of self-development and self-improvement, endowed with a sense of social responsibility, high spiritual qualities, sense of family and patriotism and who embodies the finest achievements of the national and global culture.

The University nurtures future professionals by the following:

- 1) fostering a modern worldview among young people, developing their creative abilities and skills in independent scientific inquiry, self-education and personal fulfilment;
- 2) grounding a desire and ability to live in a civil society, instilling democratic values in students, and educating them in the spirit of patriotism and respect for the Constitution of Ukraine;
- 3) ensuring cultural and spiritual development of the individual, physical fitness, and fostering students' moral, artistic and aesthetic, legal, work-related and environmental culture;
- 4) to foster national worldviews, ideas, perspectives and convictions based on the values of Ukrainian and world culture;
- 5) promoting the development of a high standard of linguistic proficiency among future professionals, fostering respect for the official language and the languages of Ukraine's national minorities, as well as encouraging tolerance towards speakers of different languages and cultures;
- 6) encouraging young people to adopt a healthy lifestyle.

11.10. A necessary condition for ensuring a high standard of education at the University is participation of the academic and teaching staff and students in international cooperation in the spheres of education, science and culture.

The University monitors and utilises international experience through:

- 1) organising and participating in international conferences and seminars;
- 2) academic mobility of academic and pedagogical staff and students.

11.11. The University's educational policy can be supplemented and elaborated upon by the educational policies of its academic and research institutes, faculties, departments and other organisational units.

12. PROCEDURE FOR AMENDING THE UNIVERSITY'S REGULATIONS

12.1. The University's Statute is drawn up by the University's Academic Council and submitted for approval to the University Staff Conference, after which the Statutes are submitted to the Ministry of Education and Science of Ukraine for approval.

12.2. Amendments and additions to the University's Statute shall be made by drawing up a new version thereof and shall be approved in the same manner as the Regulations themselves.

13. PROCEDURE FOR THE UNIVERSITY'S REORGANISATION AND ELIMINATION

13.1. A decision on the liquidation or reorganisation (merger, amalgamation, division, transformation) of the University shall be taken by the Cabinet of Ministers of Ukraine.

13.2. The liquidation of the University can be carried out by a liquidation commission established by the Ministry of Education and Science of Ukraine. The liquidation commission shall comprise representatives of the Ministry of Education and Science of Ukraine and the University. The procedure and deadlines for the submission of claims and demands by creditors can be determined in accordance with the legislation in force.

13.3. From the moment the liquidation commission is appointed, the powers to manage the University must pass to it. The liquidation commission shall draw up the University's liquidation balance sheet and submit it to the Ministry of Education and Science of Ukraine.

Creditors and other legal entities with contractual relationships with the University being liquidated can be notified of its liquidation according to the procedure laid down by law.

13.4. In the event of the University's liquidation or reorganisation, employees who are made redundant are guaranteed that their rights and interests will be protected according to the labour legislation of Ukraine.

The reorganisation or liquidation of the University must not infringe upon the rights and interests of individuals studying at the University. The responsibility for resolving all matters relating to the continuation of such persons' uninterrupted higher education rests with the University's founder.

13.5. In the event of the University ceasing its activities (as a result of liquidation, merger, division, amalgamation or reorganisation), its assets shall be transferred to one or more institutions according to their nature (non-profit higher education institutions) or credited to the Ukrainian budget.